

*COLORADO WOMEN FLYFISHERS  
AGENDA FOR BOARD OF DIRECTORS MEETING  
BASS PRO  
December 10, 2013*

**Call to Order**

**6:33**

There was a Quorum

Attendees: Joanie McCord, Sue Holton, Ann Howell, Rheana Gavagan, Chris Prelaz, Deb Tooley, Karen Williams, Cherrie Buskohl, Carol Stafford, Fran Sturgis, Amy Slaughter, Stephanie Sondock, Jolene Pilcher, Mary Manka, Deb Nelson

Agenda as amended - approved

November's meeting minutes – delayed until January

Approval of Minutes from 2013 Annual Meeting - delayed until January

**Treasurer: Jolene**

Final 2013 financial report – approved

Certificate of Exemption for State Sales/Use Tax was distributed to everyone present

**Vice-President: Kellie (Announcement by Rheana G.)**

January speaker – Rob Kolanda

**President: Joanie**

By-Laws and Policies Discussion: The following amendments to the Policies were discussed among Board members and CWF attorney, Deb Tooley:

1. Delete the date "Prepared October 20, 2008".
2. Remove all "reviewed and reaffirmed... dates..." including all wording in parentheses in the current policy document.
3. Replace the word "Chair" wherever present and replace with "Director".
4. Remove reference to a non-existent Public Relations Chair in Policy #6 and Amend Policy #6 to read: "CWF's policy is to restrict monthly meetings to members, prospective members or guests of members".

Motion was made to amend the Policies as listed above, seconded and passed by the BOD.

The following amendment to Article IV, Paragraph B. of the By-Laws was discussed among Board members and CWF attorney, Deb Tooley:

"Upon payment of dues and signature of The Acknowledgment of Risk and Release of Liability document, applicants who meet the membership requirements shall be admitted as members of the Club."

Motion was made to amend the wording of Article IV, Paragraph B of the By-Laws to conform with the Language set forth in the preceding paragraph. Motion was seconded and passed.

The Board discussed online digital signatures of The Acknowledgement of Risk and Release of Liability and agreed that a "check mark" was not sufficient. This will be corrected by the Technology Director.

**Board Retreat:** Saturday, January 11, 2014, 9:00 AM, Home of Deb Tooley

**CWF 2014 Meeting Schedule:**

General Meetings:		BOD Meetings:	
Jan. 7		Jan. 14	
Feb. 4		Feb. 11	
Mar. 4		Mar. 11	
Apr. 1		Apr. 8	
May 6		May 13	
June 3		June 10	
July - No meeting	Picnic	July - ?	See below
Aug. 5		Aug. 12	
Sept. 2		Sept. 9	
Oct. - No meeting	Holiday party?	Oct. 14	See below
Nov. 4		Nov. 11	
Dec. 2		Dec. 9	
Oct. meeting date is pending. Notify Piccolo's if altered.			
July BOD meeting date is optional.			

A general BOD meeting timeline was distributed by Joanie.

**Education: Rheana**

Intm. Spring Clinic: North Fork; Contact is Jeff Pool; Late April/early May  
 Beg.Clinic: Last year canceled due to lack of participation – discussion followed  
 Non-Member Clinic: Marion Nutt reserved Kassler Center for May 17, 2014

**Special Projects: Carol**

Engraved tags for departing director fish gifts and Joanie's flask were distributed  
 Holiday Party results – Not well attended – Disappointing food - Successful band  
 Possible use of Survey Monkey for membership wide distribution – considering new venues and date options

**Public Events: Ann**

December's Bass Pro Events

\$70 in credit card sales through PayPal

Dogs, Brats, gift wrapping tips: \$945.00 Sales and Tips

Minus \$623.24 Expenses

*Grand Total* \$300.27 Profit

(Gift Wrapping Tips - \$197.46)

Signup Genius success:

January's Fly Fishing Show – Jan. 3-5, 2014 - All volunteer spots filled

February's TU Fly Tying Event - Feb. 8, 2014 – booth spots filled – still need 2 fly tyers

**Technology: Deb Nelson**

1. Discussed adding digital signature to Acknowledgement of Risks/Release of Liability form in online application to be expedited by Karen Williams.
2. January 1 – all non-renewed members from 2013 Roster will be deleted from the official roster, newsletter and cwfTalk distribution and all passwords for the website, storage and misc. databases will be changed. Dues will increase to \$40.
3. Google drive: Each chair person should store backup files here for future reference. Access is gained through ID/PASS assigned to the BOD.
4. Use the Google drive GMAIL account for eblasts to the entire membership, etc. using the master list created by Membership co-chairs located here in the Membership folder. Save/Create your personal file so as not to alter the original on record.
5. Skype account: CWF BOD has an established account for use when a chairperson cannot be present at the BOD meeting. Call in number is available. Amy S. will investigate multi user option similar to go-to-meeting format.
6. Log into the CWF website using the same ID/PASS for the Google account to access the CWF Calendar. It is advised that all chair persons post upcoming club events, deadlines, clinics etc. here to be viewed by the general membership.

**Announcements**

January Newsletter articles due by December 15, 2013 to Stephanie Sondock

Amy Slaughter requested Joanie as past-president to continue as club advisor for one year – Joanie accepted.

**Adjournment**

**8:02**